

-For Multiple Log Files:

Run the UNIX script C:\Premiere Systems Support\CSP\New CSP\Technical Tools\report\merge_logfiles
Cat Transactions.log.* > CumulativeLog.csv

-For Single Log File:

Change the name of the original transaction log file generated by PCT.live.report
From: Transactions.log.YYY-mm-dd
To: Transactions.log.YYY-mm-dd.**csv**

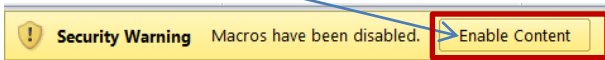
-Open the transaction log from previous steps using excel

-Select from Row 2 to Last Row in the report

-**Copy**

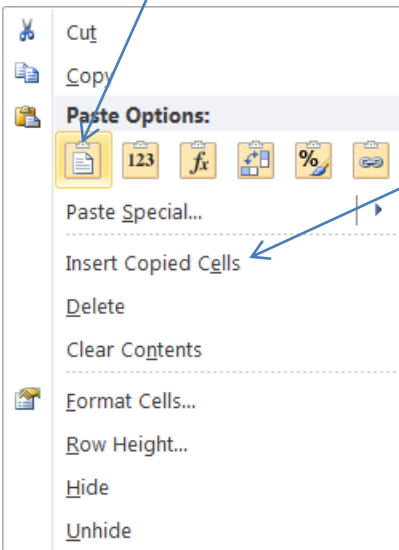
-Open CSP>New_CSP>Technical Tools>TransactionReport_Template_Blank.xlsx

-Make sure to Enable Macros

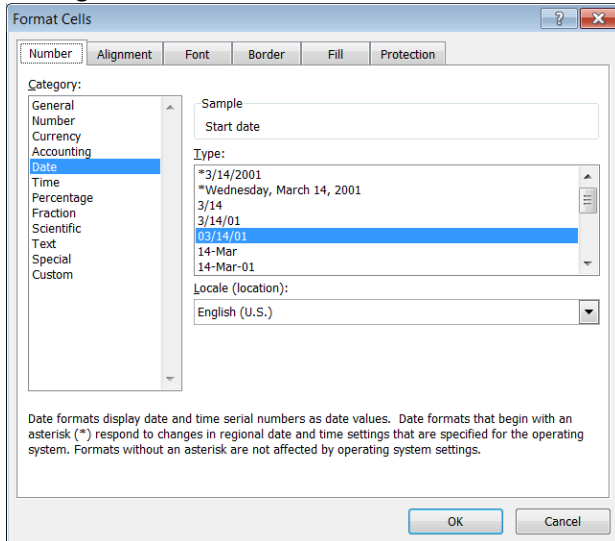


-Select Row 2

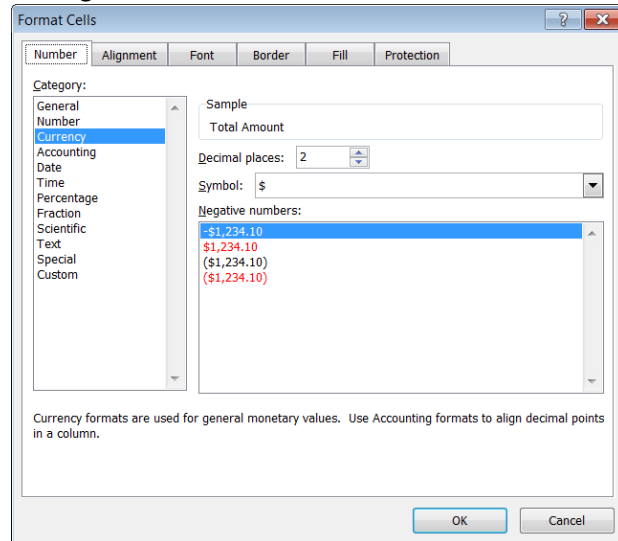
- **Paste** the Transactions in Tab "Transactions". DO NOT **Insert Copied Cells**



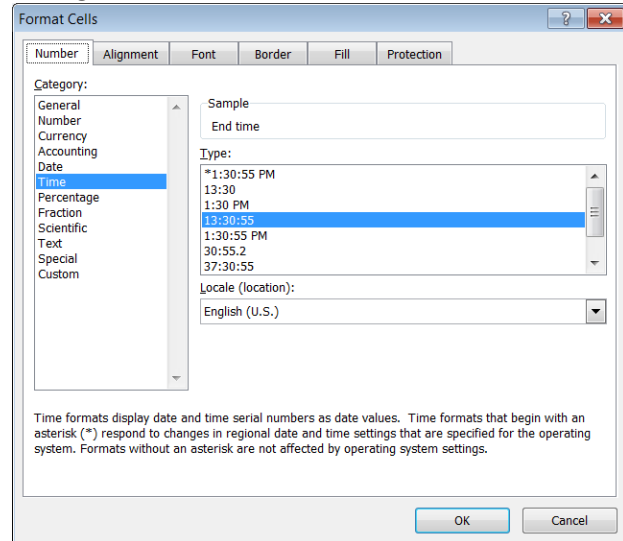
-Change format for column B



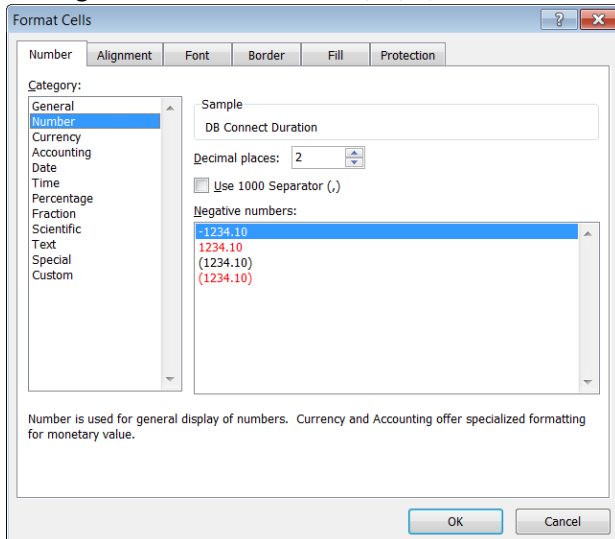
-Change format for column G



-Change format for columns C, H, I, J, K, L



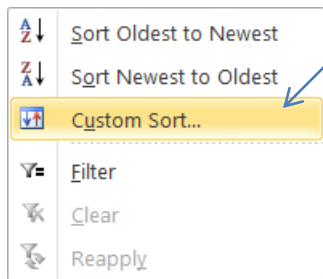
-Change format for columns N, O, P, Q



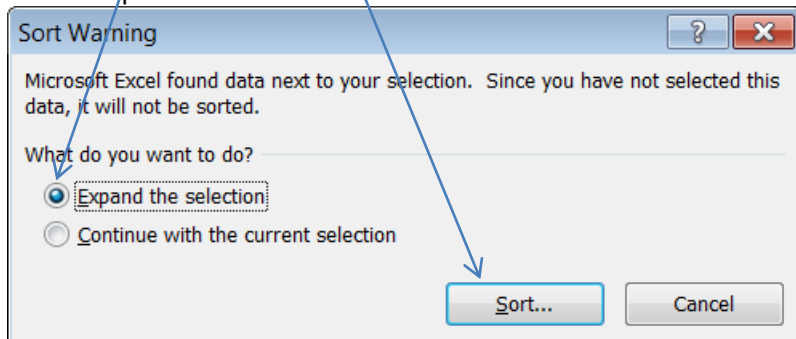
-Sort on Multiple Columns B (Start Date) and then C (Start Time)

-Select Column B (Start Date)

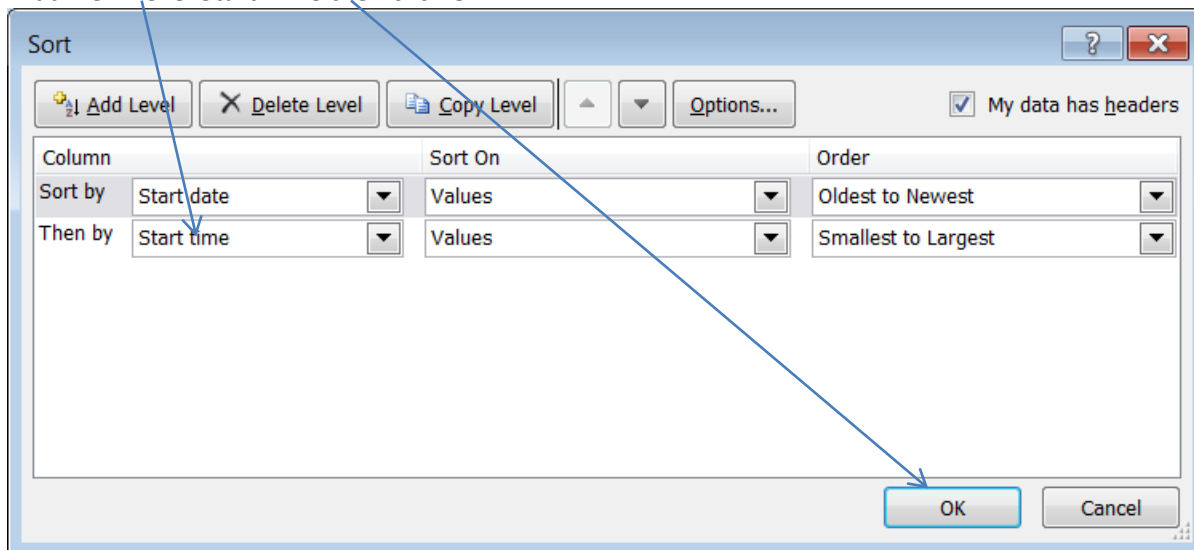
-Go to Home>Sort & Filter>Custom Sort



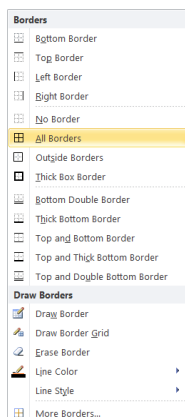
-Select Expand and click on Sort



-Add New Level Start Time then click Ok



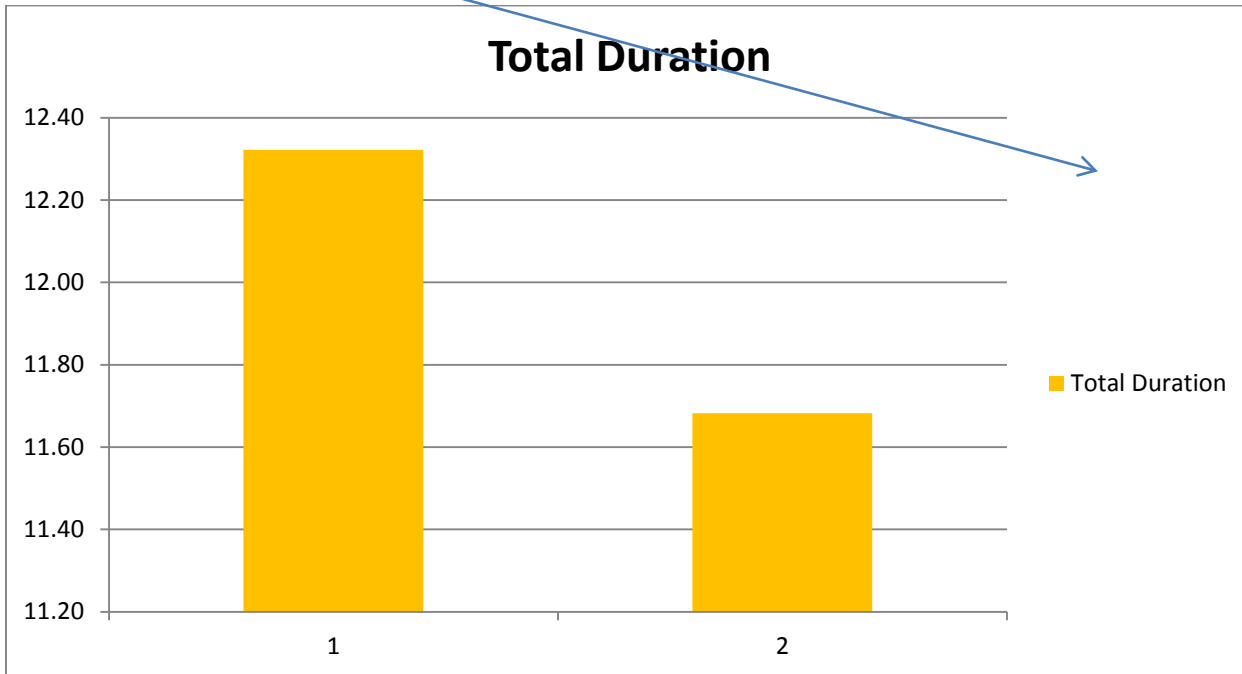
-Put borders on all cells



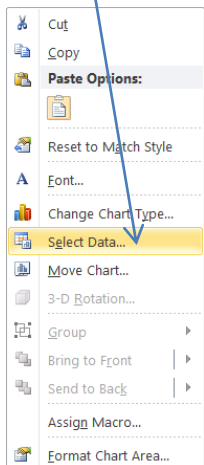
-Save it under Performance_Analytics_<<Client_ID>>_<<Period From>>-<<Period To>>.xlsx

-Go to **Executive Dashboard** Tab

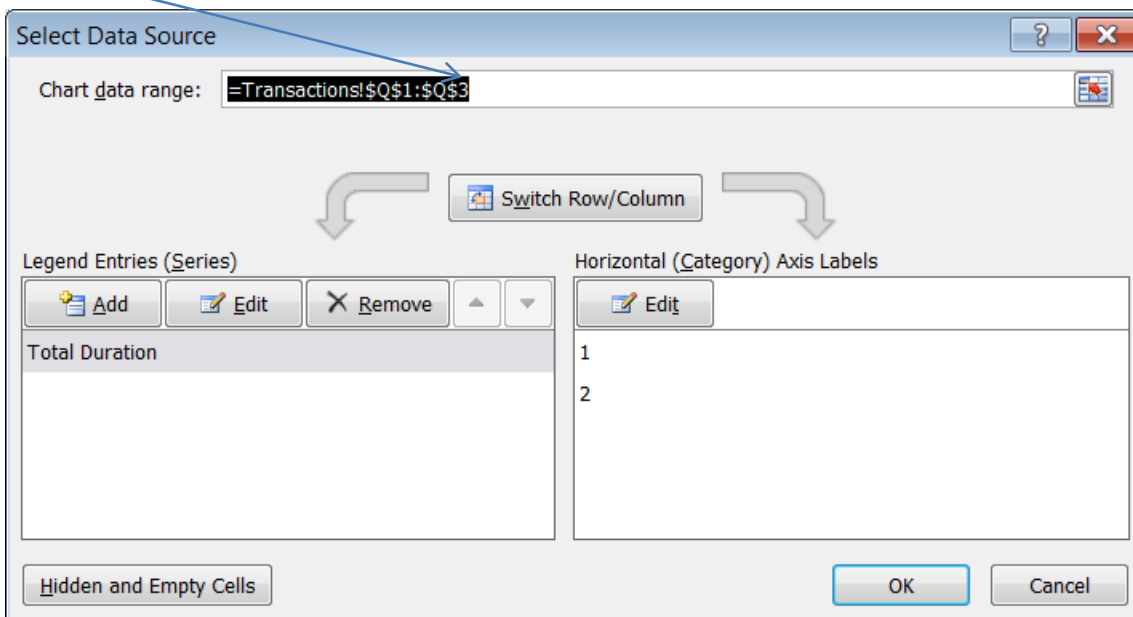
-Right click on the graph



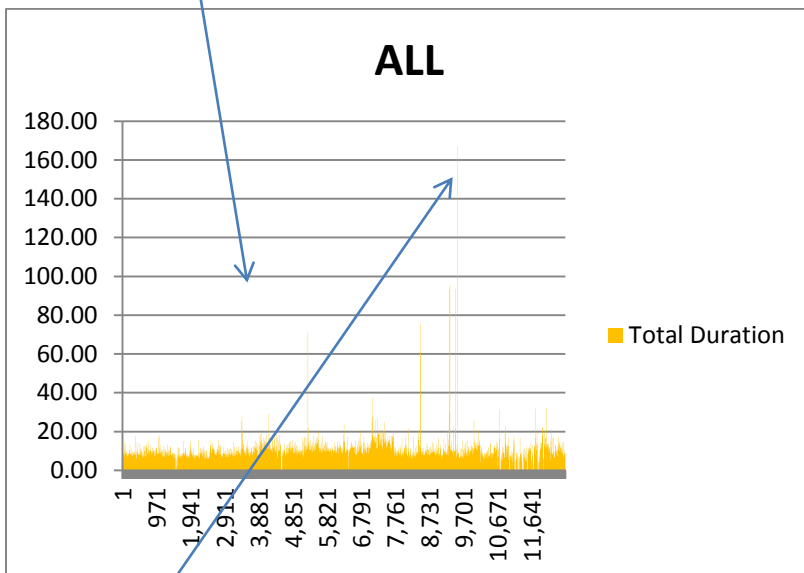
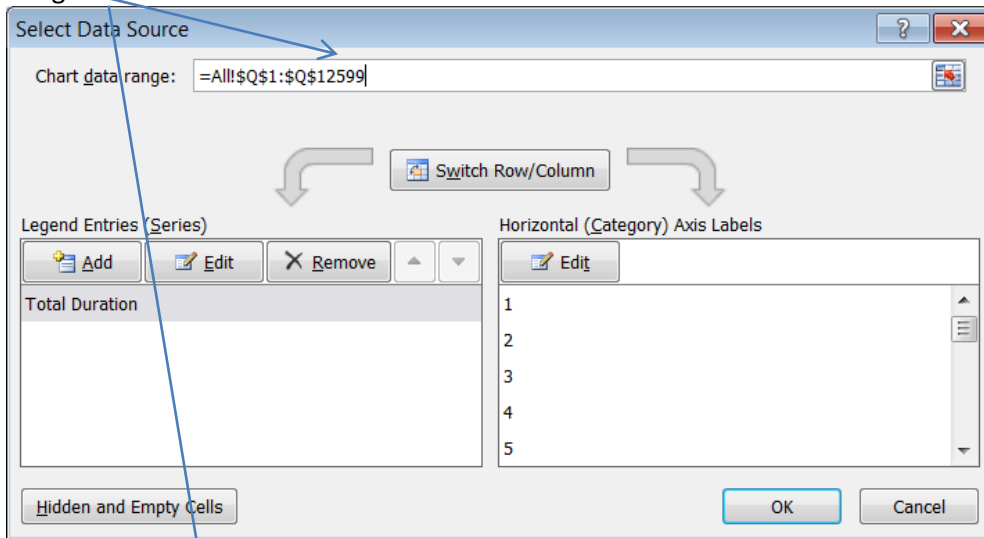
-Select



-Change 3 to the correct Max Row Range from Transaction Tab (You cannot Use Arrow Keys on this screen)



-To get this



-Delete Flat File entry from the Transaction Tab